

New Jersey

Year 2022

President

Francesca Giarratana
Hudson County



County Planners Association

Treasurer

Tom Stanuikynas
Burlington County

Secretary

Mark Villinger
Ocean County

President Emeritus

Ranae Fehr
Atlantic County

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NJCPA Regular Meeting – Hybrid
Friday, February 18, 2022 at 11:00AM
In-person at Thompson Park Visitor
Center & virtual via Zoom

AGENDA

1. **Welcome and Roll Call** – President Giarratana welcomed everyone to the first hybrid meeting and called the meeting to order at 11AM. Secretary Mark Villinger performed a Roll Call. Quorum was achieved

2. Business

a) **Executive Committee Report:**

President Giarratana reported that the salary survey was distributed via a Google survey link. She thanked Virginia Michelin (Morris) and Lois Goldman (NJTPA) for their input in some of the questions. So far only 11 responses were received, it will be left open another 2 weeks. Having everyone participate is appreciated and should be very insightful.

The Executive Committee met with Walt Lane (Somerset) and an accountant to receive advice on proper forms needed to be filed to maintain the Association's nonprofit status. The Committee was advised to file a new 1023EZ form as soon as possible for the nonprofit designation. The Committee is reviewing the form and we will need to update the bylaws.

A bylaws subcommittee has been established with 6 members volunteering. The focus will be on updating the mission, incorporating the scholarship, tax information, and to codify virtual participation in meetings. The subcommittee will meet 3/2 at 10am.

County Planner's Directory update is underway. Thank you to all the Counties for responding and the directory will be updated with the new County Planner's Association logo branding. It will be uploaded to the website shortly.

The NJAC proposal is coming together. Representing the Association will be Michael Lysicatos (Passaic), Walt Lane (Somerset), and Francesca Giarratana (Hudson). We were given an extension for providing the proposal so we are pulling together information. With the extra time, the Association could still use central or southern representation if anyone is interested.

The new logo designed was shared based on all the feedback from the last meeting. A motion to approve the new logo design was made by Walter Lane (Somerset), and seconded by Ranae Fehr (Atlantic). All in favor, motion carried.

i. **New Jersey Resilience Accelerator – Advisory Board**

President Giarratana reminded the Association that we were asked to be involved in the New Jersey Resilience Accelerator Advisory Board. The time commitment for participation is

limited to attendance at a few meetings. Donna Rendeiro (NJ OPA), is on the steering committee for the program. She added that the program is to provide technical support to municipalities that have shown effort towards resiliency planning but may need funding or other resources from implementation. The communities have been separated into 3 flooding categories Riverine, Coastal Residential, Coastal Tourism. They are starting with Riverine: Bound Brook, Millstone, Manville, Denville, Belvidere, Lambertville, and Millburn. A motion was made by Walt Lane (Somerset) to approve the Association's participation in the NJ Resiliency Accelerator Advisory Board and seconded by Kamel Saleh (Union). All in favor, motion passed.

b) January 2022 Meeting Minutes:

Secretary Villinger advised the January minutes had been distributed and asked for any comments or a motion to approve. Kamal Saleh (Union) made a motion to approve the minutes and was seconded by Tom Stanuikynas (Burlington). All in favor, the motion passed.

c) Treasurer's Report:

Treasurer Stanuikynas reported that this month's Treasurer's Report had been distributed with the agenda. The balance has been updated to reflect the expenses for mailing of plaques. The total balance as of February 18 is \$15,329.00. The Executive Committee has for now decided not to charge a meeting fee. The membership fee is being maintained at the same rate as last year as voted on in January. A motion was made by Kamel Saleh (Union) to approve the Treasurer's Report and seconded by Ranae Fehr (Atlantic), all in favor, motion passed.

Lauren Purdam (Cape May) posed a question to the group about how the County Planning Boards are tracking development applications. Cape May currently uses a mix of Microsoft Access and Excel. She asked if anyone had better alternatives. President Giarratana noted that this was discussed prior land use forums. Hudson uses GovPilot, a cloud-based system that is working well. Secretary Villinger noted that he had compiled a list of potential applications. Mike Dannemiller (Middlesex) noted that they are going full electronic and virtual on March 1. David Schmetterer (Monmouth) noted that his IT Department is in the process of updating their Planning Board database into SQL. A list from the discussion and the chat will be compiled and sent out to the group.

3. Presentation: "Transit Friendly Planning: A Guide for New Jersey Communities": NJ Transit's Transit Friendly Team (Megan Massey, Assistant Director, Michael Swan, And Celeste Alsina, Facility Planners)

Megan Massey (NJ Transit) introduced her team and shared the Transit Friendly Planning guide to the group. This is an update to their old "pink" book The guide can be found at <https://www.NJTransit.com/transitfriendly>. The guide is divided into 5 chapters consisting of 1) Introduction to transit Friendly Planning, 2) Development and Design, 3) Access, circulation, and Parking, 4) Planning for Active Transportation, and 5) Case Studies and Implementation. NJ Transit staff summarized each chapter and encouraged everyone to look at the website. The website was developed as an ArcGIS HUB with many resources for planners including the NJ Land Use + Transit Data Application: <https://njlutrans.org>.

4. Presentation: "Bringing Planning into the Classroom – A case study of Weathering/Erosion curriculum tailored to specific campus stormwater management" - Andrew Lloyd, Mercer County

Andrew Lloyd (Mercer) shared a project he worked on for incorporating planning into school curriculum. The project was adapted to show school kids how water flows and erosion occurs using ArcGIS mapping. The project received a lot of positive feedback in the classroom. He will share the resources with the Association for anyone interested in adapting for their

County.

5. Agency / Partner Updates (NJTPA, DVRPC, SJTPO, OPA, NJDEP, NJAC, RPA, NJEDA, etc.)

Donna Rendeiro (NJ OPA) shared that upon the expiration of the public health emergency that the expiration of towns center will be immediate. Many were due to expire in 2020 and got extended to January 18 of this year. The Governor's executive order provided additional grace period but no more health emergency orders are anticipated. Many towns have been working in good faith with NJ OPA to renew their centers and NJ OPA will work with them. Others will likely need to start the process over again if they want to be endorsed.

Donna also noted that NJ OPA understands there is a lot of interest in warehouse sprawl guidance. The role of the County planners will be especially important as to looking at the regional impacts of warehousing.

Allan Weston (NJAC) budget message March 8. Federal dollars received by State. NJAC conference is 5/4 to 5/6 and the County Planners Association is welcome to hold their meeting at the conference for no charge.

Karen Morris (DVRPC) Interested in working with NJ OPA, noted tools on the DVRPC website, and shared a study link in chat on the Greater Philadelphia Shopping Malls, "What's in Store?." <https://www.dvrpc.org/Reports/20037.pdf>

Lois Goldman (NJTPA) wanted to let everyone know about the regional active transportation trails plan is expected in March.

Zoe Baldwin (RPA) noted that RPA is has an interstate warehouse study underway for the NY, NJ, & CT region. It will address regulatory issues. Jon Carnegie (Rutgers) climate change alliances county specific in chat. She noted her predecessor presented on Accessory Dwelling Units (ADU) in the past and due to some legislative updates she will circle back to the Association for a future discussion on these.

6. Committee Updates

Transportation Committee: Kamal Saleh (Union) provided an update from the Transportation Committee. On February 9, NJ Transit Board of Director appointed James A. Sincaglia to the position of Senior Vice President and General Manager of NJ TRANSIT Rail Operations, Inc. NJ Transit also approved the purchase of 25 Option Multilevel III vehicles as part of the Portal North Project.

On February 16, NJDOT announced the FY22 Bikeways grants. \$5.9 million has been awarded to 11 projects across the state. Also on February 16, NJDOT announced awards for \$8.5 million for airport improvement projects for 11 airports in 8 counties throughout the state.

Lastly the NJ Port Authority announced a new 2.4 million sq ft terminal at JFK to be completed by 2026 with a project cost of \$9.5 billion. Also airport terminal B at LaGuardia Airport was completed as part of a \$4 billion project.

Open Space and Environment: Katelyn Katzer (Somerset) provided an update from the Open Space and Environment Committee. The Committee discussed inviting Nick Angarone from NJDEP to present to the Association. Nick has recently been appointed as the new Chief Climate Resilience Officer. NJDEP released a Natural and Working Land Scoping Strategy Document and solicited comments that were due in February 11. It may be a good topic to invite NJDEP to present.

North Jersey RC&D recently released a no till and cover crops guide in January. It is a good resource.

SADC announced soil protection standards will be released soon. The rule text is expected to be released to farmers and stakeholders for comment first. The Committee will keep the Association up to date once these are released.

Wastewater: Walt Lane (Somerset) noted that the wastewater working group has continued to meet with NJDEP but does not have any substantial updates at this time.

Other Updates/Necessary Business

Next Meeting is scheduled for April 1. A Motion was made to adjourn and was seconded.

<u>County Attendees</u>	<u>Affiliation</u>	<u>In person/Online</u>
Ranae Fehr	Atlantic	Online
Frances Brown	Atlantic	Online
Tom Stanuikynas	Burlington	In person
Lauren Purdom	Cape May	Online
Francesca Giarratana	Hudson	In person
Samuel Schroeder	Hudson	Online
Kevin Force	Hudson	Online
Marcella Traina	Hudson	Online
Mark Serrano	Hudson	In person
Katherine Fullerton	Hunterdon	Online
Andrew Lloyd	Mercer	Online
Matthew Zochowski	Mercer	Online
Doug Greenfeld	Middlesex	Online
Andrew Lappitt	Middlesex	Online
Michael Dannemiller	Middlesex	Online
Denise Nickel	Middlesex	Online
Harriet Honigfeld	Monmouth	Online
Michael Popovech	Monmouth	Online
Kyle Degroot	Monmouth	Online
Quinn Ruff	Monmouth	Online
Ashlynn Shanahan	Monmouth	Online
Dave Schmetterer	Monmouth	Online
Tony Soriano	Morris	Online
Gregory Perry	Morris	Online
Virginia Michelin	Morris	Online
Mark Villinger	Ocean	In person
Daniel Sindoni	Ocean	Online
Andras Holzmann	Passaic	In person
Salvatore Presti	Passaic	Online
Walt Lane	Somerset	In person
Katelyn Katzer	Somerset	Online
Tom Boccino	Somerset	Online
Kamal Saleh	Union	In person
Ryan Conklin	Warren	Online
Dave Dech	Warren	Online

<u>Partners/ Presenters</u>	<u>Affiliation</u>	<u>In person/Online</u>
Gerry Scharfenberger	Assemblyman	Online
Maria Connolly	DCA	Online
Karin Morris	DVRPC	Online
Donna Rendeiro	NJ OPA	In person

Allan Weston	NJAC	In person
Lois Goldman	NJ TPA	Online
Peter Zambito	NJ TPA	Online
Jennifer Fogliano	NJ TPA	Online
Zoe Baldwin	RPA	Online
Zachary Kourgialis	Rutgers	Online
Dave Heller	SJTPO	Online