

New Jersey

Year 2019

President

Michael Lysicatos
Passaic County



County Planners Association

Treasurer
Walter Lane
Somerset County

Secretary
Ranae Fehr
Atlantic County

President Emeritus
Linda Brennen
Monmouth County

Visit us on the web at www.njcountyplanners.org

NJCPA Regular Meeting
September 20, 2019 11:00 am
Tatum Park – Red Hill Activity Center
100-144 Red Hill Road, Middletown

Meeting Minutes

Member Attendance:

Name	Affiliation	Name	Affiliation
Frances Brown	Atlantic	Victor Furmanec	Monmouth
Ranae Fehr	Atlantic	Christine Marion	Morris
John Peterson	Atlantic	Virginia Michelin	Morris
Brian Walters	Atlantic	Barbara Murray	Morris
Andrew Levecchia	Camden	Greg Perry	Morris
Robert Brewer	Cumberland	Steve Simone	Ocean
Sharon Mollick	Cumberland	Michael Lysicatos	Passaic
Joseph Zaccaria	Cumberland	Jason Miranda	Passaic
Francesca Giarratana	Hudson	Thomas D'Amico	Somerset
Stephanie Lee	Hudson	Andras Holzmann	Somerset
Matthew Zochowski	Mercer	Walt Lane	Somerset
Linda Brennan	Monmouth	Kamal Saleh	Union

Other Agencies/Guests:

David Hojsak	FEMA Region 2
Maria Connolly	NJ DCA
Donna Rendeiro	NJ OPA
Doug Greenfeld	NJTPA

1. Welcome & Introduction:

President Michael Lysicatos called the meeting to order at 11:10 am and welcomed everyone to the meeting, followed by attendee introductions.

2. Business

A. Executive Committee Report President Lysicatos presented the Executive Committee Report:

- a. NJCPA Salary Survey Rollout – A salary survey is being finalized and will be sent out in the coming weeks for response.
- b. Upcoming Events – Annual AICP session will take place after the next regular meeting. This year's session will be for Ethics credits.
- c. NJLM Conference Discussion – CPA is not presenting at the League of Municipalities. Members discussed panels in which they would be participating, and sessions of interest: State Plan, Sustainable Jersey, DOT Complete Streets Model, Opportunity Zones, and NJPO New Member Training. Donna Rendeiro provided an update to the group. She and her staff are looking at

how to make the plan endorsement process easier and they are seeking input. They are asking other State agencies to look at their processes also. Planning Commission appointments are awaiting Senate approval.

- d. NJAPA Presentation – President Lysicatos requested potential projects that could be highlighted, will try to put something together in the next couple of months.
 - e. Holiday Meeting – President Lysicatos asked if the group has any preferences for the holiday meeting. No response.
- B. Meeting Minutes - Draft minutes from the July 19, 2019 meeting were distributed for review. A motion was made by John Peterson, seconded by Kamal Saleh, to approve the minutes. Minutes were approved.
- C. Treasurer’s Report: Walter Lane reported that the Association is in good financial standing. There are still 8 counties whose dues remain outstanding.

The Executive Committee has discussed having one permanent address for Association dues, to streamline to process moving forward rather than having to change the address each year. Somerset County has agreed to be the permanent address. A motion was made by Bob Brewer, seconded by Andrew Levecchia, to make Somerset County the permanent address for the Association. Motion carried

A motion was made by Kamal Saleh, seconded by Christine Marion, to approve the Treasurer’s Report. Report was approved.

Walter Lane then initiated a discussion regarding membership fees and individual meeting fees. Would it be better to increase annual membership dues and eliminate meeting fees? Concerns include pushback from counties in response to increased dues, lunch fees for non-county meeting attendees. General consensus is that it may be a good idea, no formal action taken. Treasurer Lane will review the numbers from the past few years.

3. **Agency / Partner Updates (NJTPA, OPA, NJAC, RPA etc.)** Doug Greenfeld reported that there is Complete Streets training scheduled for October and January. He requested that members pass along the information to municipalities. Allen Weston reported that NJAC has adopted a list of legislative priorities. Also, there will be a year end conference in December focusing on Suicide Prevention and Public Health. Maria Connolly from DCA reported that in addition to the Community Asset Map they have just introduced an Opportunity Zone Marketplace, which links landowners and investors. There is a link on the DCA website. Also, if any of the counties are aware of any Affordable Housing cases, please provide copies of the settlements to DCA to post. Walter Lane reported that there are grants from the state for Complete Count activities. Christine Marion reported that Morris County has had difficulty in getting responses for their Senior Planner position. Andrew Levecchia reminded members that he can post openings on the CPA website. Other alternatives, including Bloustein School, APA were mentioned.
4. **Wastewater Working Group Discussion** – Walter Lane reported that there are ongoing conference calls with surrounding counties, sharing notes and concerns with the process. A larger working group could be formed to work through the process. October 1st is the next planned conference call.
5. **County Project of the Month: Middlesex County Destination 2040 - Denise Nickel AICP/PP, Middlesex County Office of Planning** – Along with Trish Sanchez from the Voorhees Transportation Center, Denise Nickel presented Middlesex County’s unique outreach efforts for the county’s Destination 2040 plan. The presentation included a look at the non-traditional outreach methods used to engage the public, including a ‘Set the Table’ activity with 12 topics and ‘Story Slam’ workshops depicting life in Middlesex County. The

efforts incorporate the arts for public engagement. A report on the results of the outreach efforts is currently being generated. In early December, additional workshops will be held with stakeholders and subject matter experts.

6. **Committee Updates / News** Linda Brennen reported that she attended the second DEP Commissioner's Stakeholders Meeting as the Association's representative on the Coastal Resiliency Collaborative. They are seeking input on various concerns, including permit conflicts, wastewater, etc. She would like to compile a list and develop some potential solutions to present to the group, possibly including County Engineers in the discussion Donna Rendeiro asked that the list also be shared with her. Linda suggested sending out an email to members to get feedback and then maybe follow up with a conference call.

Kamal Saleh provided Transportation updates on Amtrak, NJDOT and Port Authority projects. Linda Brennen also provided an environmental update. She commented on stormwater utilities and mentioned that discussion groups to be planned. She also provided an update on the Coastal Resilience Collaborative. Francesca Giarratana reported for the Education Committee, for which she is still trying to recruit members. She is meeting with high school principals and plans to meet with local colleges to determine interest in working with CPA.

7. **Resolutions** – No resolutions.
8. **Updates/Necessary Business** – No additional updates.
9. **Adjournment** - Motion to adjourn made by Christine Marion, seconded by Kamal Saleh. The meeting adjourned at 12:59 PM.

Respectfully submitted by Ranae L. Fehr, PP/AICP 10/18/2019