

Job Opportunity

County of Cumberland

164 W. Broad St., Bridgeton, N.J. 08302 (856) 453-2121

www.CumberlandCountyNJ.gov

Assistant Planning Director

Department of Planning, Tourism & Community Affairs

(***Provisional – Pending Civil Service Procedures***)

Starting Salary: \$65,000 – \$75,000

Duties

Under direction of the Planning Director:

- Participates in the development of a master, functional, or project plan intended primarily to guide government policy for the assurance of orderly and coordinated development of county land areas or portions thereof
- Supervises staff and work activities
- Conducts studies and surveys involving highly complex technical aspects of the planning field, including existing and future land uses, resources and resource needs, utilities and transportation uses
- Analyzes land development whether proposals submitted for review and approval, and determine whether proposals comply with state, county, and municipal plans, regulations, and rules
- Conducts field inspection of land development proposals to assess existing conditions of the area
- Conducts meetings with the general public and government officials to resolve conflicting issues
- Establishes and maintains cooperative working relationships with other agencies and interested individuals
- Other related duties as required (See New Jersey Civil Service Job Specification 00647 for additional job duties related to this position.)

Requirements

- Five (5) years of experience in municipal, county, regional, or state planning, two (2) years of which shall have been in a supervisory capacity.
- Ability to read, write, speak, understand, or communicate in English proficiently in order to perform the duties of this position. Possession of a valid New Jersey driver's license.
- **Possession of a current and valid license as a Professional Planner issued by the NJ Board of Professional Planners is required.**
- Possession of a Master's degree in Planning from an accredited college or university may be substituted for one (1) year of indicated experience.

Hours 35 hours per week, Monday through Friday.

Note Offers of employment are contingent upon successful completion of physical fitness screenings and criminal background checks.

Applicants shall submit a cover letter, resume, and contact information for three references to: Personnel Department, care of Wheeler Fazenbaker at wheelerfa@CumberlandCountyNJ.gov.

Mailed or faxed copies will not be accepted.

Posting Open Until Filled

The County of Cumberland is an equal employment opportunity employer. We are committed to recruit and hire qualified individuals without discrimination and regardless of race, creed, color, national origin, age, ancestry, nationality, marital or domestic partnership or civil union status, sex, pregnancy, breastfeeding, gender identity or expression, disability, liability for military service, affectional or sexual orientation, atypical cellular or blood trait and genetic information (including the refusal to submit to genetic testing).

Cumberland County employment is governed by the rules and regulations of the New Jersey Civil Service Commission.